

**The Parochial Church Council of Stainton with Hemlington  
in the Benefice of Stainton with Hemlington and Hilton  
in the Deanery of Stokesley and the Diocese of York**



**St Peter & St Paul**

**Annual Report and Accounts  
for the year ended 31 December 2020**

**Parish Church**

St Peter & St Paul, Stainton-in-Cleveland (to 28/2/2021)  
St Peter and St Paul, Stainton with Hemlington (from 1/3/2021)

**Priest-in-Charge**

Revd Claire Todd (from 20/10/2020 until 28/2/2021)

**Vicar**

Revd Claire Todd (from 1/3/2021)

**Bankers**

Barclays Bank plc  
Unit 1, Centre Mall  
Middlesbrough  
TS1 2NR

**Independent examiner**

Anderson Barrowcliff LLP  
Chartered Accountants  
3 Kingfisher Court  
Bowesfield Park  
Stockton-on-Tees  
TS18 3EX

**Church Architect**

Appointment pending

## 1. Introductory Note

This Report relates to the activities of the Parochial Church Council of Stainton-in-Cleveland for the calendar year 2020. On 25<sup>th</sup> February 2021 the Church Commissioners “made” a Pastoral Scheme to re-unite the Parish of St Timothy, Hemlington, with its Mother Parish of St Peter and St Paul, Stainton-in-Cleveland, to create the new Parish of Stainton with Hemlington in the Benefice of Stainton with Hemlington and Hilton (which is held in Plurality with the Benefice of Brookfield); this Pastoral Scheme came into effect on 1<sup>st</sup> March 2021. In addition the Church Commissioners “made” a Pastoral Scheme to close St Timothy’s Church for public worship and to demolish the Church Building which had been declared unsafe for use on 18<sup>th</sup> March 2019; this Scheme came into effect on 26<sup>th</sup> January 2021.

## 2. Objects and constitution of the Parochial Church Council (PCC)

The object of the PCC of Stainton with Hemlington is to further the work of the Church of England in the Ecclesiastical Parish of Stainton with Hemlington. The PCC of Stainton with Hemlington is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The PCC is “excepted” by order from registering with the Charity Commission [this “exception” will end on 31<sup>st</sup> March 2031 (cf Statutory Instrument SI 2021:25)].

Clergy and Licenced lay workers living in the Parish are ex-officio members of the PCC, as are any members of General, Diocesan or Deanery Synods and the Churchwardens who are elected annually at the Annual Meeting of Parishioners. Other members are elected annually at the Annual Parochial Church Meeting and all members of the Church electoral roll of Stainton with Hemlington are entitled to vote and, if they have been on the electoral roll for at least six months, stand for election. One third of the elected members are elected each year and members serve for a period of 3 years.

The PCC is responsible for:

- The financial management of the church of St Peter & St Paul’s Stainton; and
- The care and maintenance of the church fabric of St Peter & St Paul’s Stainton.

The Stainton Parochial Church Council met on three occasions in 2020: the face-to-face meetings were on: 15<sup>th</sup> January 2020; 12<sup>th</sup> August 2020; and 6<sup>th</sup> September 2020 (immediately after the 2020 APCM, to make PCC appointments). In addition, as permitted by the Church Representation Rules 2020, because of the Coronavirus pandemic some PCC business was conducted by e-mail.

## 3. Review of the year

During 2020 St Peter & St Paul’s, Stainton-in-Cleveland, as the Parish Church, has continued to be the focal point for worship in the Parish. Parish statistics for 2020 are as follows (figures for 2019 in brackets):

**31(43)** Sunday morning services were held, including **24(41)** Holy Eucharists. At 2 of the services we were joined by our sister parishes of St Margaret’s Brookfield and St Peter’s Hilton. On 2 other Sundays there was a service at St Margaret’s or St Peter’s and the rest of the year the church building was closed for public worship due to the Covid-19 lockdown. After the March to July lockdown it was open for a couple of hours on a Wednesday for private prayer.

**2(4)** people were baptised, **0(1)** people were confirmed, there were **0(2)** weddings and **2(3)** funerals in the Parish.

On a “normal” Sunday the average 16+ attendance was **23(25)** and less than **1(2)** under 16s with an average of **23(23)** communicants. There was hardly any difference between the pre lockdown figures and those for later periods but for some weeks St Peter and St Paul’s was the only church open in the plurality and 5 or 6 attended from the other churches.

The church was closed during Holy Week so the Easter Day attendance was **0(41)** and communicants **0(36)**

On Christmas Eve total attendance was **99(174)**. The under 16 attendance was not distinguished this year. There were **17(23)** communicants.

There was: no village carol service; no outdoor “Big Sing” joint-service with Stainton Methodist Church; and no school nativity services.

As soon as the church was shut in March we provided a weekly "at home" service sheet and a news sheet online for those who could access them and hard copies for those who could not. These were also made available to anyone who wanted to participate from Brookfield and Hilton and continued after the church was reopened for people who were still isolating. The news sheet provided links to the weekly Reflection videos from the Diocese and to the Area Dean's services from Yarm parish. After she was installed in October our new Parish Priest started broadcasting services on Facebook from St Margaret's Brookfield.

*Colin Mason, Churchwarden*

#### 4. Treasurer's Report

The 2020 accounts, a copy of which is attached, were approved electronically on 18<sup>th</sup> March 2021 by a majority of the PCC and will be independently examined.

Outgoings exceeded incomings by £29,593 in 2020, a "loss" from the normal incomings and outgoing compared to a "profit" of £1,821 in 2019. There was a gain in the value of the restricted endowment funds of £3,949 whereas in 2019 there was a gain of £8,538; this gives an overall "loss" for 2020 of £25,644 compared to a profit of £10,359 in 2019.

Our 2020 Freewill Offer to the Diocese was £14,400 which was the same as in 2019 but because of the better than expected results for 2019 we paid an extra £1,000 in 2020. Other significant items of expenditure were a decrease in utilities of £4,080 (partly due to the boiler being turned off for most of the Spring and Summer, and partly due to the change of suppliers), and stonework and other major repairs costing £29,790 paid for by endowment income.

On a "day to day" basis outgoing exceeded incomings by £3,908

The difference between the proper accounts and the "day to day" figures is explained thus:-

"Day to day" loss		-£3,799
Add Restricted giving grants		-£782
Major repairs		-£29,790
Depreciation		-£926
Making up Verger's money		-£14
Roundings		-£4
Extra to 2019 Freewill Offering		<u>-£1,000</u>
		-£36,315
Less		
Restricted Giving Appeals	£723	
Mayman Endowment income	£1,238	
Increase in value of endowment shares	£3,949	
LPOW (VAT) Grant	£4,561	
Unpresented cheques written back	<u>£200</u>	<u>£10,671</u>
Net movement in funds		-£25,644

[5 lines from bottom on page 2 of the accounts]

*Colin Mason, Hon Treasurer*

#### 5. Electoral Roll Officer's Report

Completely new Electoral Rolls were compiled in Stainton Parish and in Hemlington Parish in preparation for the 2019 Annual Meetings and were valid for the period 2019-2025. With the establishment of the new Parish of Stainton with Hemlington a new Electoral Roll was created comprising those on the old Stainton Roll and the 17 members of the old Hemlington Roll who had not moved to join the South Thornaby Roll (Revd Rob Desics, the last Vicar of Hemlington moved to be Vicar of South Thornaby and some of the Hemlington flock followed him). Those members from the old Hemlington Roll on 1<sup>st</sup> March 2021 were sent a letter asking them if they wished to stay on the new Roll or to be removed from it (of the 17 former St Timothy's members on the Stainton with Hemlington Roll on 1<sup>st</sup> March 2021 11 did not reply to the letter or did confirm that they wished to stay on the Roll; and 6 asked to be removed from the Roll).

The new combined Roll was revised in preparation for the 2021 Special Parochial Church Meeting (SPCM); the revision started on 27<sup>th</sup> March 2021 and the closing date for the receipt of applications to join the Church Electoral Roll was 3<sup>rd</sup> April 2021. No body was removed from the Roll because they had died, had moved away or had stopped attending; 1 person was added to the Roll. The Roll indicates the number of members who are resident and non-resident in the new Parish.

	2021 (Stainton with Hemlington)	2020 (Stainton)
Names on roll at last year's APCM		37
Total on the Roll on 1/3/2021	37+1+17 = 55	
Total on Roll at closing date for applications (3/4/2021)	55 – 6 = 49	
Resident	37	
Non-Resident	12	

Bob Ardley, Electoral Roll Officer

## 6. PCC Secretary's Report

### Review of the year 1<sup>st</sup> January to 31<sup>st</sup> December 2020

The following served on the PCC as Trustees during the year 2020

Vacancy	Vicar (until 20/10/2020)
Revd C. Todd ( <i>ex officio</i> )	Priest-in-Charge (from 20/10/2020); [Vicar from 1/3/2021]
Mr C. Mason ( <i>ex officio</i> )	Churchwarden (2019-2020, and 2020-2021) and Treasurer
Mr V. Clare ( <i>ex officio</i> )	Churchwarden (2019-2020, and 2020-2021) and PCC Vice-Chairman
Mr R. Ardley ( <i>ex officio</i> )	Deanery Synod Representative (2017-2020, and 2020-2023), Electoral Roll Officer, Secretary and Parish Safeguarding Rep
Mrs J Mason ( <i>ex officio</i> )	Lay Leader with PTO (2020-2021)
Mrs J Mason	Parochial Representative (2017-2020)
Mrs J. Clare	Parochial Representative (2018-2021)
Mr D. Gatenby	Parochial Representative (2018-2021)
Mrs E. Revett	Parochial Representative (2019-2022)
Vacancy	Parochial Representative (2019-2020, 2020-2021)
Mrs P. Ferguson	Parochial Representative (2018-2020, 2020-2023)
Vacancy	Parochial Representative (2020-2021)

The PCC met on three occasions during 2020, on the following dates: 15<sup>th</sup> January, 12<sup>th</sup> August and 6<sup>th</sup> September. Some business was also conducted by e-mail during the Covid-19 lockdowns..

The main topics discussed by the PCC during the year were: Services and clerical cover during the Vacancy (between Revd Vivienne Hatton leaving in Nov 2019 and Revd Claire Todd arriving in Oct 2020); an annual review of the Parish Safeguarding Policy Statement; the appointment of Parish Representatives and the development of a Parish Profile to support the recruitment of a new Incumbent; the Northern Bishops' "Come and See Mission" to the Diocese in March 2020; communication with Church Members (and Friends of the Church) during the Covid-19 pandemic and especially to provide resources for "worship-at-home" for when the Church was closed for Public Worship and for those unable to attend services once the Church re-opened for Public Worship; accepting Joan Mason's ministry as Reader with PTO in the Plurality; a decision on the Freewill Offer (FWO) to the Diocesan Common Fund for 2021 and an additional one-off donation for the 2020 FWO; discussions and actions relating to the Pastoral Scheme to re-unite Hemlington and Stainton Parishes as a result of the closure on safety ground of St Timothy's Church building; sensitive discussions relating to a bequest to the PCC; arrangements for the 2020 MoP and APCM (which were held on 6<sup>th</sup> September 2020); and the appointment of a Church Architect to succeed Dennis Jones who had retired after very many years service to the PCC.

Church members are encouraged to make use of the Plurality website [www.staintonhiltonbrookfieldchurches.org.uk](http://www.staintonhiltonbrookfieldchurches.org.uk)

Bob Ardley, PCC Hon Secretary

## 7. Gift-Aid Secretary's Report

The HMRC tax refund for Gift Aid donations and GASDS for 2020 was £3,282 compared with £3,666 in 2019.

In 2020 there were 25 planned givers of whom 17 gift-aided compared with 24 planned givers and 17 gift-aiders in 2019.

(\* ) GASDS = Gift-Aid Small Donations Scheme

*Colin Mason, Gift-Aid Secretary*

## 8. Churchwardens' Report

Well it's where do we start with the Church and the country turned upside down by the Covid Pandemic?

To begin whilst the parish was in vacancy the vicarage on Low Lane had the water and gas turned off by the Diocese, and was not turned on again till late September, also the alarm system had a couple of faults that needed rectifying. During the vacancy the vicarage was visited and checked every week until Revd. Claire Todd was Installed as Priest-in-Charge.

All during the pandemic the church was regularly checked including the emergency lighting, fire alarm and ensuring the hot and cold taps were run to stop the effect of Legionella. The Parish Room still has a problem with water ingress from the roof, and as was mentioned in last years report, our Architect (who has now retired) was not happy with some of the materials used and had asked the roofer to repair as specified. An approach has been made to appoint a new Architect, but because of the pandemic and various restrictions we are still waiting to confirm the appointment.

To enable the church to open the PCC had a number of meetings and discussions (when possible) to formulate our risk assessment and put the necessary protocols in place, this has been and is constantly under review as guidelines change, also in line with this the church has been deep cleaned a number of times.

The church heating system has been serviced and is still running efficiently for its age and is still in good order. Also the organ has had the usual visits from the Organ tuner and that also is in good order.

It has been a challenging year to say the least and as you will see from the Accounts financially very challenging.

*Colin Mason and Vernon Clare, Churchwardens*

## 9. Stokesley Deanery Synod Representatives' Report

The Deanery Synod met one occasion in 2020 before the Coronavirus restrictions were imposed.

### 20<sup>th</sup> February 2020 at Worsall

The Guest Speaker was Revd Nik Stephenson, "Multiply (20s to 40s) Minister for the Deanery; Nik is based in St Francis of Assisi Parish, Ingleby Barwick but available to help all Parishes in the Deanery with outreach to the 20s to 40s age-group. There was discussion about the 2019 Freewill Offer (FWO) to the Diocese for 2019 and the proposed FWOs for 2020. The plans in the Parishes in the Deanery for the Northern Bishops' "Come and See" 2020 Mission were discussed; the Mission took place from 12<sup>th</sup> – 15<sup>th</sup> March 2020, just a week before the first national Covid19 lockdown. At that time it was expected that the next Deanery Synod meeting would be held on 1<sup>st</sup> July 2020 and would be the start of the new Synod triennial with newly elected DS Reps; in fact that was not to be as, because of the Covid-19 lockdown restrictions, the remaining Synod meetings in 2020 had to be cancelled.

During 2020 the Area Dean, Revd Canon John Ford, and his wife Barbara, retired. The Deanery made a collection for a retirement gift for John and Barbara; donations totalling £1,295 were made by Parishes and some individuals, and were "topped-up" to £1,400 by the Deanery Leadership Team from Deanery funds (separate collections were made by John Ford's own Parishes of Yarm with Kirklevington, Picton and Worsall).

After spending a short time as Acting Archdeacon of Cleveland (after Ven Sam Rushton's move to be Archdeacon of York) Revd Clay Roundtree, Vicar of St Francis, Ingleby Barwick, was appointed in September 2020 as Area Dean for Stokesley Deanery by Bishop Paul Ferguson, Bishop of Whitby.

In June 2020 Ven Dr Amanda Bloor took up her post as Archdeacon of Cleveland.

*Bob Ardley, Stainton Deanery Synod Rep*

## 10. Parish Child Protection / Safeguarding Representative's Report

Stainton-in-Cleveland PCC (now Stainton with Hemlington PCC) has complied with the duty under section 5 of the *Safeguarding and Clergy Discipline Measure 2016* (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults)

There has been much in the news recently about child abuse, including within the Church of England; I hardly need to remind you that Child Protection and Safeguarding of Vulnerable Adults is everybody's business, and that we need to ensure that our Church is a safe place for vulnerable people to be. The APCM will wish to know that the PCC has procedures in place for this.

The PCC's Safeguarding Policy was last reviewed and approved at its meeting on 15/1/2020; this Safeguarding Policy Statement will need reviewing by the new Stainton with Hemlington PCC soon after the 2021 APCM. The Parish Safeguarding file, which can be found in the Parish Room, contains copies of the Parish Policy and copies of documentation from the Diocese and the Church of England including copies of the House of Bishops' Policy Statements.

The Parish has signed up to the on-line DBS checking service operated by the Thirtyone:eight (formerly the Churches Child Protection Advisory Service (CCPAS)); DBS checks have been requested and received for relevant people working for the PCC in Positions of Trust. Confidential information relating to safeguarding is kept securely in the Church safe. My own DBS Check (Enhanced with checks of both Child and Adult Barring Lists) was renewed in Nov 2020.

The Church of England has "gone live" with its on-line Safeguarding Training programme comprising:

- the **Level C0 Safeguarding Awareness Training** which all members of the Church, including PCC members, are encouraged to undertake; and
- the **Level C1 Foundation Safeguarding Training**, to be undertaken by Churchwardens and those working with children and/or vulnerable adults.

This on-line training can be reached via the CofE Safeguarding Training portal at this URL:

<https://safeguardingtraining.cofeportal.org/login/index.php> where you will be able to register for a free user account.

In addition to the on-line training the Diocese provides face-to-face training for the **Level C2 Safeguarding Leadership Training** which is aimed at leaders of children's and vulnerable adults' groups/activities (during the Coronavirus pandemic this Level C2 training has been provided online rather than face-to-face); the *Coffee and Kids* leaders attended this training in February 2018.

*Bob Ardley, Parish Safeguarding Representative*

## 11. Mothers' Union Branch Leader's Report

Our AGM in January was chaired by Revd Canon John Ford, who led prayers and chaired the meeting; all 2019 reports were read out, and all officers were re-elected unopposed.

February's meeting was based on National Marriage Week and led by Joan Mason.

Our last actual face-to-face meeting was held on March 16<sup>th</sup> [Editor's Note: *The Monday before the first Covid19 National Lockdown*] and our speaker was Noel Harker, who took us through Holy week and Easter using Greek Orthodox Icons. During the Year a number of online "Zoom" services were organised by the Mothers' Union Diocesan Chaplain Revd Canon John Ford

All Mothers' Union information that comes to the Branch Leader was distributed to all members. All our members receive the monthly prayers from Mary Sumner House, and the branch gives Baptism Anniversary Cards to families for the first three years after Baptism.

*Judith Clare, Branch Leader*

## 12. Coffee and Kids Report

*Coffee and Kids* at the start of the year was well established, not only in the church but also in and around the village. As ever it continued to surprise us all as to how self-perpetuating it seems to be, we do very little advertising and the majority of new children come from recommendations or from pages on Facebook.

What we didn't appreciate was how the Covid Pandemic would have such a devastating effect; nearly all of the regulars are now at nursery or in reception classes at school, and obviously we have not been able to open at all.

It means that after five and a half years of successful running we will have to start from scratch again (only when all the Government and the Church of England restrictions are lifted as well as any new guidelines that are required).

At the Christmas Nativity walk through it was wonderful to see so many past and present families from *Coffee & Kids*. When we are allowed to restart we would encourage anyone in the congregation to pop in and see what goes on and have a tea or coffee, you would be most welcome

*Vernon Clare, C&Ks Leader*

### **13. Stainton Church Tuesday Drop-In: 'A Warm Welcome'**

It's more than a year now since we were last able to meet for our weekly 'Drop-In' in Stainton Parish Room. Who would have thought that this absence would last so long?

October 2020 saw – theoretically –our third anniversary. Will we be able to re-start our Drop-In before our fourth anniversary later this year???

In my 2020 report I looked forward optimistically to the arrival of a new Parish Priest, the eventual lifting of Covid restrictions, and to the day when as a Church we might launch or re-launch initiatives old and new, including perhaps the Drop-In.

It's now six months since Revd Claire arrived among us. I'm sure I am not alone in finding her ministry and leadership deeply welcome and constructive. I even feel some (small) excitement about the future of God's ministry among us here in Stainton! -- 'small' only because, as yet, we are still being cautious about what might be permitted, and when.

The time will come when we will need to consider our 'Drop-In' ministry: whether it can and should re-start; when; for what duration; in what format; with what resources – including human ones.

Let's be thinking and praying meanwhile, so that we will be ready when the time for those deliberations arrives.

*Julia Ardley*

### **14. Stainton Memorial Hall Committee (SMHC) Report**

Because of the lockdown in 2020 there is nothing to report

*Elizabeth Revett, Parish Representative on the Stainton Memorial Hall Committee*

### **15. Vicar's Remarks**

Firstly, a huge thank you for the wonderful warm welcome I received in October 2020 when I started in post! This was really encouraging and I am slowly finding my way around and learning how things work across the plurality. It was good to finally be able to move in to the Vicarage in January and get settled in. Thank you for bearing with me during this time.

Of course, lockdown has made it difficult for us all on so many levels. We have not been able to hold the events we normally would, and we have had to adapt to how we facilitate services. I have not been able to meet all of the people I would have liked yet, and due to essential face-masks I am still unfamiliar with some people's faces. Please do forgive me as I continue to learn names.

It has been to everyone's credit to have been able to continue to open the church for worship at a time when so many churches remain closed. We have also seen some new faces joining us, which is very encouraging and testimony to growing more Christ-like and reflecting this in how we welcome and care for people. The Christmas Eve family walk-through Nativity event was very well attended, and people appreciated being able to leave a message on the tree in memory of a loved one. Again, thank you to everyone who helped in any way to make this a success.

It has also been wonderful to have had a trainee reader on placement with us, and also a deacon. Thank you for your encouragement and support for them both.

We have recently completed the merger with St Timothy's, Hemlington, and extended a welcome to anyone transferring across to our church. Hemlington is due for demolition in the near future, and we need to keep in mind and prayer those who are grieving for the loss of their church building and church community. Of course, this also

means that our parish is now bigger, and together with the new housing estate, there are many opportunities for fresh outreach and mission.

It has been a very testing year financially and we have had to reduce our Free Will Offer (FWO) to the Diocese to reflect this. However, we have exercised wise stewardship and together with God's abundant and outrageous generosity we can look to the future with tentative confidence, trusting that He will continue to provide for us.

Since arriving in post, I have conducted five funerals and two interment of ashes (for Stainton - two funerals came in the day after I was Licenced and Installed!) We have five weddings booked in for this year, and another three having been postponed until next year. At least one baptism is in the process of being arranged, and I am hoping there will be more to come.

I have attended twelve training courses and events since starting in post, including safeguarding refresher, legal matters, digital presentation skills, and spirituality.

I look forward to all that this coming year will hold, and to being involved in this beautiful church and village's future.

Every blessing,  
Revd Claire Todd, Vicar



	A	B	C	D	E	F	I	J	K	L	M
1	St Peter and St Paul's Church Stainton					Simplified Day to Day Accounts : 2020					
2											
4	<b>Income</b>		<b>Actual 2020</b>		<b>Actual 2019</b>		<b>Expenditure</b>		<b>Actual 2020</b>		<b>Actual 2019</b>
6									<b>£</b>		
7	Planned Giving		12112		12002		Unrestricted Charitable Giving		0		0
8	Tax recoverable & top up		3282		3666		Parish Share		14400		14400
9	Open Plate collections		995		1617		Ministry Expenses incl. Vicarage		126		372
10	Gift Day		0		958		Utilities		2017		6206
11	Sundry Donations		627		621		Cleaning		109		0
12	Fees (PCC only)		324		1264		Insurance		1942		1816
13	Magazine sales		0		112		Minor repairs and maintenance				
14	Fund Raising		118		912		including Organ tuning		313		393
15	Interest (excl. Mayman)		995		1151		Flowers & candles		65		106
16	Donations-Flowers,Candles		5		75		Altar Costs		112		231
17							Books & Publications		0		28
18							Licences		159		155
19	<b>From fund raising or</b>						Upkeep of Churchyard		950		1350
20	<b>reserves</b>		<b>3,799</b>		<b>5101</b>		Organist		0		0
21							Training		0		50
22	LEFT OFF						Office Supplies		5		7
23	Giving Appeals						Printing & Stationery		107		193
24	Wedding etc fees (except PCC's)						Deanery		40		40
25	Mayman Trust Income						Postage and Delivery		4		36
26	Major Building repairs						Telephone & broadband		106		175
27	LPOW Grant						Bk chgs & accountancy		420		420
28	Extra free will offer re 2019						Children's work		0		55
29							Cost of magazine		0		112
30							Administrator's wages		1382		1334
32	<b>Total Income</b>		<b>22257</b>		<b>27479</b>		<b>Total Expenditure</b>		<b>22257</b>		<b>27479</b>