

St Peter and St Paul's Church, Stainton with Hemlington

Minutes of the Annual Meeting of Parishioners (MoP) held in Church at 12.00noon on 28th April 2024 immediately after the 11.00am morning service

Present: Bob Ardley, Julia Ardley (ALM), Linda Atkinson, Jean Bartliff, Judith Clare, Vernon Clare, Helen Davies, David Gatenby, Jacqui Gedney, Petula Grimley, Revd Vanessa Kirby (Pioneer Minister), Colin Mason, Joan Mason, Angela Russell Joyce Sturdy, and Revd Laura Wild (Vicar and Chair).

In attendance Revd Marie Edwards (Priest with PTO in the Diocese and member of the Plurality Ministry Team)

1. **Minutes of the Annual Meeting of Parishioners held on 23rd April 2023**

The Minutes of the 2023 meeting had been circulated to Church members prior to this meeting. Acceptance of the minutes was proposed by Judith Clare and seconded by Angela Russell and agreed **unanimously**. The Vicar signed the Minute Book copy as a true record of the meeting.

2. **Election of two Churchwardens to serve for one year**

The following had been proposed and seconded prior to the meeting:

Colin Mason, proposed by Bob Ardley and seconded by Judith Clare; and

Vernon Clare, proposed by Bob Ardley and seconded by Joan Mason.

There were no other nominations. **Colin and Vernon were therefore elected unopposed.**

3. **Date, time and place of the 2025 Meeting.**

The Secretary reminded the meeting that the deadline for holding the Annual Meetings is the 31st May each year. It was noted that the date of next Easter Day is 20th April 2025. It was agreed that the **next Annual Meeting of Parishioners** should be held immediately before the 2024 APCM at **12.00noon on 11th May 2025 in the Church.**

R G Ardley
Hon Secretary
14/5/2024

St Peter and St Paul's Church, Stainton with Hemlington

Minutes of the Annual Parochial Church Meeting (APCM) held in Church at 12.10pm on 28th April 2024 immediately after the 2024 Annual Meeting of Parishioners

Present: Bob Ardley, Julia Ardley (ALM), Linda Atkinson, Jean Bartliff, Judith Clare, Vernon Clare, Helen Davies, David Gatenby, Jacqui Gedney, Petula Grimley, Revd Vanessa Kirby (Pioneer Minister), Colin Mason, Joan Mason, Angela Russell Joyce Sturdy, and Revd Laura Wild (Vicar and Chair).

In attendance Revd Marie Edwards (Priest with PTO in the Diocese and member of the Plurality Ministry Team)

1. **Apologies for absence**

No apologies for absence had been received.

2. **Minutes of the Stainton with Hemlington Annual Parochial Church Meeting (APCM) held on 23rd April 2023**

Approval of the minutes was proposed by Vernon Clare and seconded by Joyce Sturdy, and agreed **unanimously**; the Vicar signed the Minute Book copy as a true record of the meeting.

3. **Electoral Roll Report**

Bob Ardley presented the revised Electoral Roll which had been posted on the notice boards in the Church Porch and Parish Room on 6th April 2024. He also gave his ER Officer's Report as follows:

New Electoral Rolls for the period 2019-2025 for Stainton Parish and Hemlington Parish were established in March 2019 and merged on 1st March 2021 on the creation of the new Parish of Stainton with Hemlington.

The Electoral Roll is revised each year in advance of the Annual Parochial Church Meeting (APCM) as required by the CRR2022 Rule 3(1). **The ER revision period in 2024 ran from 23rd March to 6th April**; since the last formal revision on 1st April 2023 **five** names were added to the ER; and **five** names were removed from the ER, the member having moved away or stopped attending. **At the end of the formal 2024 revision there are now 41 members on the Electoral Roll.**

	2024	2023
Names on roll at last year's APCM		41
Total on Roll at closing date for applications this year (6/4/2024)	41	
Resident in Parish	31	
Non-Resident	10	

(*) CRR2022 is the Church Representation Rules 2022

Bob Ardley, Electoral Roll Officer

Acceptance of the Electoral Roll Report was proposed by David Gatenby and seconded by Julia Ardley, and agreed **unanimously**.

4. **Election of Lay Representatives:**

a) **One Parochial Representatives to the Deanery Synod**

There was no election of a Deanery Synod Rep this year. **Julia Ardley** continues as the **Parish Representative on the Stokesley Deanery Synod for the 2023-2026** triennium starting on 1st July 2023 having been elected at the 2023 APCM.

b) **Four Parochial Representatives to the PCC:**

There were four vacancies to fill: Two Lay Reps to serve for three years (2024-2027); and two Lay Reps to serve for one year (2024-2025). The following continue to serve for the remainder of their terms:

Joan Mason and Bob Ardley (2023-2026)

Prior to the meeting nominations for Lay Reps had been received as follows:
David Gatenby, proposed by Julia Ardley and seconded by Graham Taylor;
Judith Clare, proposed by Bob Ardley and seconded by Jean Bartliff; and
Jacqui Gedney, proposed by Bob Ardley and seconded by Colin Mason.

There being no other nominations David, Judith and Jacqui were elected **unanimously** and unopposed. Jacqui volunteered to hold office for the 2024-2025 term leaving David and Judith holding office for the 2024-2027 term.

The new PCC would seek to co-opt a Church member to fill the casual vacancy (for the 2024-2025 term initially).

5. PCC Appointments

The following appointments were approved **unanimously**.

- a) **PCC Chair** – The Vicar, Revd Laura Wild. It was noted that the appointment of the PCC Vice-chair will be made by the new PCC at its first meeting.
- b) **Independent Examiner** – on the recommendation of the Treasurer the APCM appointed John Gresham of Gresham and Gale LLP, Guisborough as Independent Examiner.

6. Reports of PCC Officers and other Church groups

a) Hon. Treasurer's Report, and presentation of the Accounts for 2023

The Treasurer had been unable, by the time for the APCM, to submit the Draft Accounts for 2023 for Independent Examination. It was agreed by the Meeting that once the full Accounts for 2023 have been received back from the Examiner they should be formally approved by the PCC and then be made available to Church Members on the Electoral Roll.

Colin Mason, our Treasurer, gave the following **Financial Review for 2023**:

SUMMARY OF DAY TO DAY TRANSACTIONS

[Prior to the meeting the Treasurer had circulated a spreadsheet showing the day-to-day income and expenditure for the 12-months to 31st December 2023. This showed:

Income: [Compared to 2022]

- Planned giving was down £750;
- [Gift Aid] Tax recovered was down a little;
- Open plate collections were up £100;
- Sundry donations were down £400 .
- Fund raising increased by £380; and
- Interest on Bank accounts up by about 50%.
- Total day to day receipts up about £230 but general cost of living increases mean that the expenses overall exceed the income by £7,576 which is more than twice the 2022 figure of £3,517.

Expenditure [Compared to 2022]:

- Our share of the Administrator's wages was four times what it was in 2022 (£2,091 compared with £536)
- We can expect larger Ministry costs in 2024 because in [2023] the Vicar was only in post from July and now [now from Palm Sunday 2024] we also have a Pioneer Minister.

In 2023 there were 17 planned givers of whom 11 gift aided compared with 22 donors and 15 gift aiders in 2022.

Acceptance of the Finance Report for 2023 was proposed by Vernon Clare and seconded by Judith Clare; the Report was given **unanimous approval**.

The meeting recorded its great thanks to Colin Mason for all his hard work in managing the Church Accounts.

b) **Churchwardens' report, including a report on the "fabric, goods and ornaments"**

The Churchwardens' Report had been circulated prior to the meeting and reads as follows:

The church, fabric and ornaments are generally in good order.

During April we had the Archdeacons Visitation, during which all registers are checked to see if they are up to date, as follows:

The Terrier, including all the Silver,

The church log book,

The Quinquennial inspection report and plans for carrying out the work, and

The status of Safeguarding Training in the Parish.

The soft spot on kitchen floor has been repaired; we are just waiting for everything to be dry and then the floor covering will be repaired.

The parish room still has some problems with water ingress from the roof; your two churchwardens have a plan of action to hopefully resolve the issue once the warmer weather arrives.

We also have had a quote for the removal of the tree [at the Southwest corner of the Church] near the main [West] door; this has been accepted, and we are [now] just waiting for the go ahead from the Diocese.

There was a problem with a blocked gutter gully drain that created some damp issues with the lighting, this has been cleared; once the weather is warmer and less windy the rest of the gulleys and down comers will be cleaned and checked.

The church heating system has been serviced and is still running efficiently for its age and is still in good order.

The organ has had the usual visits from the Organ tuner and that also is in good order.

The emergency lighting in the Kitchen, lobby, toilets and the parish room continue to be checked on a regular basis as is the fire alarm that covers these areas.

As ever it has been a challenging year.

Vernon Clare and Colin Mason, Churchwardens

Acceptance of the Churchwardens' Report was proposed by Judith Clare and seconded by Bob Ardley and approved **unanimously**.

c) **Other reports**

The following reports, which had been circulated prior to the meeting and are attached to the Minute Book, were taken as read. Acceptance of these reports was proposed by David Gatenby and seconded by Julia Ardley; this was agreed **unanimously**.

- The Secretary's report on the proceedings of the PCC and activities in the Parish;
- The Deanery Synod Rep's report;
- The Parish Safeguarding Officer's report; and
- The Vicar's Report

In addition to her written Report the Vicar, Revd Laura Wild, made the following comments: Laura acknowledged the very warm welcome that she had received for the Church Members; and the support she has received from the (newly-established) Ministry Team (comprised Revd Laura, Revd Vanessa (Pioneer Minister), Revd Marie Edwards, Julia Ardley (Authorised Lay Minister) and Joan Mason (Reader *Emerita*). She reflected on the Ministry to be undertaken in Hemlington and was pleased that both "young and old" took part by laying wreaths at the Community Remembrance Sunday service.

7) **Date, time and place of the 2025 APCM**

It was agreed that the next Annual Parochial Church Meeting should be held immediately after the 2024 Meeting of Parishioners (MoP) scheduled for **12.00noon on 11th May 2025 in the Church.**

R G Ardley,
Hon PCC Secretary
30/1/2025